

## **FAMILY HOMESTEAD**

**Authority:** Section 1.05.00, Okaloosa County Land Development Code.

**Purpose:** To provide an opportunity and simplified procedure for the subdivision of land into lots or parcels to be used as a homestead by members of the same immediate family.

**Applicability:** The family homestead provision is a general exemption which allows a waiver of the residential density requirements of the Code for the conveyance of an individual parcel of property to be used solely as a family homestead by a child, step-child, adopted child, grandchild, sibling, adoption parent, step-parent, grand-parent, or parent of the owner of the property being conveyed. All other applicable Code requirements must be met for property conveyed in this manner. This exemption shall apply only to lots or parcels greater than one (1) acre in size when no more than four lots or parcels, including the "parent parcel", will be created from a "parent parcel."

**Process:** The Department may grant a family homestead exemption upon demonstration by an applicant that applicable code provisions have been met. In order for verification of compliance an applicant must submit: proof of ownership for the "parent parcel"; a survey or other drawing drawn to an acceptable scale which shows the configuration and dimensions of the "parent parcel" being subdivided as well as the configuration and dimensions of the new parcels being created, and; a completed application including verification and affidavit.

**Fee:** \$50.00

**REVISED AUG 20, 2013-MR**

**OKALOOSA COUNTY**  
**DEPARTMENT OF GROWTH MANAGEMENT**  
**FAMILY HOMESTEAD VERIFICATION**

1. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_
2. Applicant: \_\_\_\_\_
3. Property Address: \_\_\_\_\_
4. Parcel ID Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
5. Future Land Use (FLUM): \_\_\_\_\_ Zoning District: \_\_\_\_\_
6. Dimensional requirements: Minimum width: \_\_\_\_\_ft Minimum square footage: \_\_\_\_\_
7. Proposed square footage (each lot): (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_
8. Setbacks: Front: \_\_\_\_\_ft Side: \_\_\_\_\_ft Rear: \_\_\_\_\_ft
9. Number of proposed lots (including parent parcel): \_\_\_\_\_
10. Road frontage requirement: \_\_\_\_\_ft

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**For Office Use Only**

- Proof of ownership    Survey, Sketch or drawing to scale    Fee    Agent authorization (if applicable)

Verified by: \_\_\_\_\_

Date: \_\_\_\_\_

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**OKALOOSA COUNTY  
FAMILY HOMESTEAD EXEMPTION AFFIDAVIT**

STATE OF FLORIDA  
COUNTY OF OKALOOSA

BEFORE ME, the undersigned authority, personally appeared

\_\_\_\_\_, who, after first being duly sworn  
by me, under oath, deposes and says as follows:

1. My name is \_\_\_\_\_. I am over the age of eighteen years,  
and I am fully competent to make this affidavit. I do hereby swear that all facts and statements  
presented in this affidavit are true and correct and within my personal knowledge;

2. The applicant intends to convey property located at \_\_\_\_\_  
\_\_\_\_\_, Property ID Number \_\_\_\_-\_\_\_\_-\_\_\_\_-\_\_\_\_-\_\_\_\_ as a family  
homestead pursuant to the general exemptions to the Land Development Code (LDC) as prescribed  
at Section 1.05.00, 1, LDC and does further understand that this exemption only applies to the  
density requirements of the LDC, and that all other applicable requirements of the LDC must be  
met for property conveyed in this manner;

3. I am the owner of record, or the owner's authorized representative, of the property described in  
paragraph 2;

4. I understand that the Comprehensive Plan future land use designation for the property is  
\_\_\_\_\_ and the zoning district designation is \_\_\_\_\_  
\_\_\_\_\_.

5. I do hereby swear and affirm that the property being conveyed pursuant to the exemption specified in paragraph 2 will be used solely as a homestead as that term is defined at Chapter 192, Florida Statutes;

6. I do hereby swear and affirm that the property being conveyed pursuant to exemption specified in paragraph 2 is being conveyed as a family homestead to \_\_\_\_\_

\_\_\_\_\_ (name of family member) who is related to me as my

\_\_\_\_\_ (relationship);

7. I understand that the aforementioned exemption shall apply only for lots or parcels greater than one (1) acre in size when no more than four (4) homestead lots or parcels, including the “parent parcel”, will be created from a “parent parcel”, and;

8. I understand that this affidavit may be used as evidence in any legal proceeding brought before a tribunal of competent jurisdiction.

AFFIANT FURTHER SAYETH NAUGHT.

Applicant’s Printed Name: \_\_\_\_\_

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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SWORN TO AND SUBSCRIBED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

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NOTARY PUBLIC

MY COMMISSION EXPIRES

STATE OF FLORIDA

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