



## Permit Guide for City of Laurel Hill

Department of Growth Management

May 2012

City of Laurel Hill contact person is Mrs. Nita Miller, City Clerk at 652-4441

### **All Building Permits (Except Re-roofs, Siding Work and Windows/Doors) need to go to the City of Laurel Hill before any plan submittals or building permits.**

1. Owner and/or Builder must show proof of a City of Laurel Hill Approval Letter.
2. Stand Alone Sub Permits and Sub Permits that are attached to a Building Permit do not have to have a City of Laurel Hill Approval Letter.
3. Certified Foundation Surveys must be approved (signed) by the City of Laurel Hill and the original brought to the Growth Management Department before a C.O will be issued. We will allow a signed faxed copy of the survey to get an inspection, but the approved original must be received before a C.O. can be issued.
4. Addresses are assigned by the Okaloosa County 911 Address Coordinator.
5. On new construction, the Water Taps fees will need to be paid to the City of Laurel Hill.
6. Owner/Builder must submit a copy of the Septic Tank Permit from the Health Department.
7. No fire impact fee.
8. The City of Laurel Hill will issue HOME OCCUPATIONS.

#### City of Laurel Hill Streets:

CENTRAL AVE	HARDKNOCK RD	SECOND ST
CHICAGO AVE	* HWY 85 N	SEVENTH ST
CLARY DR	JACQUELINE WAY	SKYLINE DR
* EARL CAMPBELL	JIM STRICKLAND RD	* STEEL MILL CREEK RD
EIGHTH ST	* LUDLAM RD	STOKES RD
FIFTH ST	MILLER ST	SUNNYSIDE AVE
FIRST AVE	* NEW EBENEZER RD	THIRD AVE
FIRST ST	PARK AVE	THIRD ST
FOURTH ST	* ROBBINS RD	* THOMAS RD
GREEN RD	SECOND AVE	THOMPSON LN
		VILLA AVE

\* a portion of this street lies outside the city limits of the City of Laurel Hill.

**After receiving approval for the proposed project from the City of Laurel Hill, see the respective Okaloosa County Department of Growth Management Permit Guide for additional requirements needed for permitting.**

**\*Some circumstances may require additional information to be submitted prior to a building permit being issued.**

For further information, please contact one of our offices:

1804 Lewis Turner Blvd  
Fort Walton Beach, FL 32547  
850-651-7180

812 E James Lee Blvd (US 90 E)  
Crestview, FL 32539  
850-689-5080