



Permit Guide for City of Mary Esther

Department of Growth Management

May 2012

City of Mary Esther contact person Robert "Bobby" Herbstreith, Code Enforcement Division Director

Phone: 243-3566, ext 16

E-mail: code@cityofmaryesther.com

All Building Permits (except Siding Work, Windows/Doors change out or Residential Interior Remodeling) must go to the City of Mary Esther and receive a City of Mary Esther Approval Letter. Stand Alone Sub Permits and Sub Permits that are attached to a Building Permit do not have to go to the City of Mary Esther for approval.

Licensed Contractors and Sub Contractors must obtain a Tracking Certificate from the City of Mary Esther before ANY permits are issued.

Fence permits or a tent permits in the City of Mary Esther, are issued by the City of Mary Esther

Certified Foundation Surveys must be approved (signed) by the City of Mary Esther and the original brought to the Growth Management Department before a C.O will be issued. We will allow a signed faxed copy of the survey to get an inspection, but the approved original must be received before a C.O. can be issued.

For final inspections for new construction (sfd & cis) the Growth Management Department will call the City of Mary Esther to let them know a final inspection has been requested. The City of Mary Esther inspects the drainage, sidewalks and setbacks. They will issue an approval letter to the Growth Management Department.

Addressing is assigned by the Okaloosa County 911 Address Coordinator.

On new construction, the Water & Sewer Taps fees will need to be paid to the City of Mary Esther.

No Fire Impact Fee is required.

City of Mary Esther Streets:

Andalusia Road S	Cedar Bluff
Anderson Drive	Christobal Road North
Angela Lane	Christobal Road South
Annabelle Drive	Cornwall Terrace
Argyle Court	Crestwood Street
Ashford Court	Dawn Lane
Avon Lane	Destin Drive
Azalea Drive	Doolittle Blvd.
Blackstone Road	Elliott Road
Brewer Circle	Emory Street
Brian Circle	Gregory Drive
Bryn Athyn Blvd.	Hampton Court
Bryn Mawr Blvd.	Hollywood Blvd.
Calle Rio	Islandview Drive
Camelia Drive	James Place
Caswell Circle	Jon Street

Kathy Court
Kimbrough Road
Kingston Court
Kohler Drive
Lakewood Street
Lane Drive
Lee Drive
Leslie Court
Lorraine Drive North
Lorraine Drive South
Lorraine Drive West
Los Angeles Street
Magnolia Drive
Makron Drive
Marcia Circle
Marcia Drive
Mary Esther Blvd.
Mary Esther Drive
Miracle Strip Parkway East
Miracle Strip Parkway West
Miramar Drive
Misty Water Lane
Montgomery Street
North Street
Oak Street
Oleander Parkway
Overstreet Drive
Oxford Court
Page Bacon Road
Palmetto Drive

Paula Court
Pensacola Blvd.
Pine Drive
Plantation Oaks Drive
Point Comfort Court
Point Comfort Road
Pryor Drive
Regency Park Drive
Ridgelake Drive
Rosarito Place
Royal Palm Drive
Ruby Circle
Scottsdale Court
Scottsdale Drive
Shady Lane
Shamrock Drive
Sharon Court
Shrewsbury Road
Sleepy Hollow
Stonehenge Drive
Sussex Drive
Terry Circle East
Terry Circle West
Walker Drive
Windale Road
Windy Lane
Winfield Way

After receiving approval for the proposed project from the City of Mary Esther, see the respective Okaloosa County Department of Growth Management Permit Guide for additional requirements needed for permitting.

***Some circumstances may require additional information to be submitted prior to a building permit being issued.**

For further information, please contact one of our offices:

1804 Lewis Turner Blvd. (Suite 200)
Fort Walton Beach, FL 32547
850-651-7180

812 E. James Lee Blvd. (US 90 E)
Crestview, FL 32539
850-689-5080